



## PUMPKINFEST PROCEDURES

Thursday | October 19, 2023 | 5:00 PM  
Downtown Waycross | 215 Pendleton Street

*The following procedures apply to all parties participating in PumpkinFest.*

**APPLICATION DEADLINE IS OCTOBER 13, 2023. No refunds allowed.**

### COMPLETE DESCRIPTION REQUIRED

All vendors are required to attach to the application a complete description of items to be sold (including menus for food vendors). The Waycross - Ware County Chamber of Commerce reserves the right to reject any application in its entirety or to prohibit the sale of any item. Any restrictions imposed by the Committee will be communicated to the applicant. Any item not clearly described in the application is subject to removal by the Committee during PumpkinFest. The Committee may use any submitted material to promote PumpkinFest.

### SERVICES PROVIDED

Your application is for lease of space only. **NO ELECTRICITY OR WATER HOOK UP AVAILABLE.** The vendor is required to provide all other materials including items as booths, tables, and chairs. This time of year can be windy, so tents should be properly weighed down. There will be no refunds once your application has been accepted and approved.

### SET UP

Display areas are assigned by the Committee and no changes are allowed. Assigned locations will be available on our webpage [www.waycrosschamber.org](http://www.waycrosschamber.org) along with a location map.

**Set up time begins NO EARLIER than 2:00 PM on Thursday, October 19 and should be completed by 4:45PM.**

Food vendors not set up by 4:45 PM will not be allowed to participate in PumpkinFest.

### DIMSANTLING BOOTH

Food vendors are encouraged to remain until the completion of the festival approximately at 8:00 PM on Thursday, October 20. Food vendors will be permitted to leave prior to the completion of the festival, but for safety reasons vehicles will not be allowed in the festival area UNTIL completion of the festival and authorized approval by the Waycross - Ware County Chamber of Commerce PumpkinFest Committee to do so. **If you choose to pull your vehicle into the festival area before the approved time, you will be fined the cost of your booth space.**



**WAYCROSS-WARE COUNTY**  
CHAMBER OF COMMERCE

*In addition to the above procedures, the following additional procedures are applicable to the indicated vendors:*

**FOOD VENDORS**

**The Waycross - Ware County Chamber of Commerce reserves the right to sell ALL commercial soft drinks and bottled water.** Vendors may sell tea, lemonade, slushy, etc. Any beverages distributed at no charge must have a private label. The vendor must pass local health inspection regulations upon setup at site. Failure to pass the inspection or to meet any health or safety requirements will disqualify the vendor from selling any food items and forfeit their fee. Vendors will be required to pay the Ware County Health Department a \$50.00 fee for a temporary permit upon set up. Vendor agrees to the sell **ONLY** the items approved by the Waycross - Ware County Chamber of Commerce PumpkinFest Committee.

**FAILURE TO FOLLOW THESE PROCEDURES MAY RESULT IN IMMEDIATE REMOVAL FROM THE FESTIVAL AND A BAN FROM PARTICIPATING IN FUTURE FESTIVALS.**

Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Website: \_\_\_\_\_ Email: \_\_\_\_\_  
Description of Items to be Sold: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ONLY Food Vendors Allowed**

	Rates	Amount Enclosed
Space Rental (Food Trucks)	\$25.00	_____
Generator Used	___ YES      ___ NO	
Credit/Debit Card Fee	4% Fee	_____
Total Enclosed (Money Order, Credit/Debit Card, or Check made payable to: Waycross - Ware County Christmas Parade)		_____